



Saltash Town Council

Konsel An Dre Essa



The Guildhall
 12 Lower Fore Street
 Saltash
 PL12 6JX
 Telephone: 01752 844846
www.saltash.gov.uk

3 February 2023

Dear Councillor

I write to summon you to the **Meeting of Services Committee** to be held at the Guildhall on **Thursday 9th February 2023 at 6.30 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or sent to The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX. Please provide your full name and indicate if you will be present at the meeting.

Yours sincerely,

S Burrows
 Town Clerk

To:

| Essa | Tamar | Trematon |
|---------------|---------------------------|-----------------|
| R Bickford | VACANCY | S Miller |
| J Brady | J Dent | B Samuels |
| R Bullock | S Gillies | B Stoyel |
| J Foster | S Martin | D Yates |
| M Griffiths | J Peggs (Chairman) | |
| S Lennox-Boyd | P Samuels (Vice-Chairman) | |

Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Assistant Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Town Council must do so by 12 noon the day before the meeting.
5. To receive and approve the minutes of the Services Committee held on 8th December 2022 as a true and correct record. (Pages 4 - 10)
6. To receive the Services Committee budget statements and consider any actions and associated expenditure. (Pages 11 - 16)
7. To consider Risk Management reports as may be received.
8. To receive a report from the Service Delivery Department and consider any actions and associated expenditure. (Pages 17 - 22)
9. To receive a report on the Loudspeaker System and consider any actions and associated expenditure. (Page 23)
10. To receive a report on the Town Council Waste Contract and consider any actions and associated expenditure. (Pages 24 - 26)
11. To receive a report on Storage and consider any actions and associated expenditure. (Pages 27 - 28)
12. To receive a report from Saltash Environmental Action Group and consider any actions and associated expenditure.
13. To receive a report from Town Team and consider any actions and associated expenditure. (Page 29)
14. To receive a report on Saltash Theme Cutouts and consider any actions and associated expenditure.

15. To receive a report on the Town Council Playparks and consider any actions and associated expenditure. (Pages 30 - 37)
16. To receive and consider recommending the following policy to the Policy and Finance Committee.
(Pursuant to Services held on 8.12.22 minute nr. 98/22/23)
 - a. Town Council Playpark Match Funding; (Pages 38 - 42)
 - b. Town Council Loudspeaker System.
17. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
18. To consider any items referred from the main part of the agenda.
19. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
20. To consider urgent non-financial items at the discretion of the Chairman.
21. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

Date of Next Meeting: Thursday 27 April 2023 at 6.30 pm